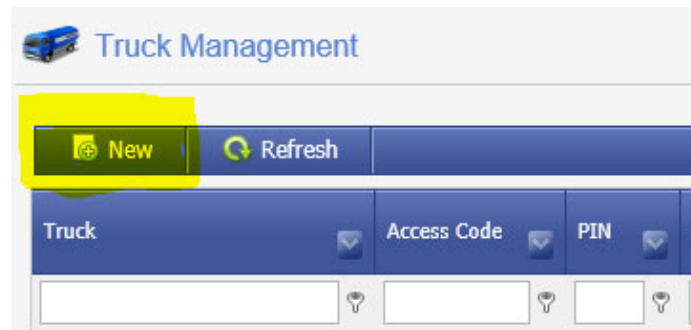


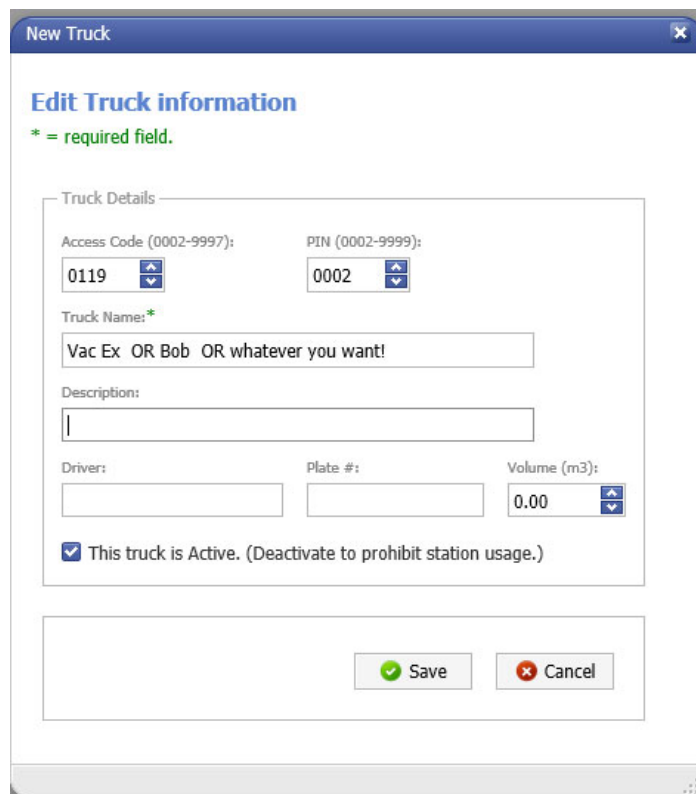
City of London Bulk Water System

Instructions to Create an Account

1. Go to the City of London Bulk Water Portal at :
<https://londonwater.azurewebsites.net/Default.aspx>
Save this to your favourites for future access.
2. Select "Apply for a Flowpoint Account". Complete the account information. You will need a valid email address. You will receive a validation email once your email is confirmed as valid.
3. Once approved you will be prompted to create your login password and security questions. (record your information below for future reference)
4. Create Users: Go to the "Truck Management" portion of the main screen. Select the **"NEW"** tab shown below.



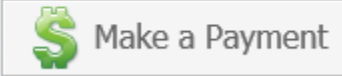
"Truck" name can be any description you like including vehicles or even employee names. We highly recommend using employee names if you have many users as you can DEACTIVATE a user at any time in the event they leave your organization.

A screenshot of the 'New Truck' form. The window title is 'New Truck'. The form is titled 'Edit Truck information' and includes a legend: '* = required field.' The form is divided into sections: 'Truck Details' which contains 'Access Code (0002-9997):' with a dropdown menu showing '0119', 'PIN (0002-9999):' with a dropdown menu showing '0002', 'Truck Name:*' with a text input field containing 'Vac Ex OR Bob OR whatever you want!', and 'Description:' with an empty text input field. Below these are 'Driver:', 'Plate #:', and 'Volume (m3):' with respective input fields. The 'Volume' field is a dropdown menu showing '0.00'. At the bottom of the form is a checkbox labeled 'This truck is Active. (Deactivate to prohibit station usage.)' which is checked. At the very bottom are 'Save' and 'Cancel' buttons.

Choose a four digit ACCESS code and PIN for each user. The system provides the next available ACCESS CODE but you can see if the number of your choice is available. You are free to choose any PIN number that you like. You will need both ACCESS and PIN codes to receive water.

- Add value to your account by selecting Make a Payment from the home screen. Credit or Debit is acceptable.


Current Balance:

\$0.00 

- You are now ready to use the water stations using the ACCESS and PIN codes you created earlier in Truck Management. Note that the Bulk stations are updated with new account information every hour on the hour so there will be a lag time of at most 1 hour once you have made any adjustments to your account. Dispensed amounts are in cubic metres. See conversion chart below.
- To ensure your balance does not run out, check your current balance periodically. Also, your operators will be presented with the remaining volume on your account each time they use the bulk water terminal. Have them notify you when the volume remaining gets low.

Connection Details

You will need to supply the hose and a female 2.5” Camlock Quick connect fitting, shown below, to fill at any of our 8 stations. Two suppliers in London are listed below.

	<p>DeeTag 649 Third Street London Ontario N5V 2C1 Canada 519-659-4673</p>	<p>Taylor Fluid Supplies 2154 Oxford St E London, ON 519-453-0606</p>
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We highly recommend that you have a hard connection at you water tank location as well for safety.

Volume Conversion Chart

Gallons (IMP)	Litres	Cubic Metres	Cost *
1	4.546	0.005	\$0.02
100	455	0.45	\$1.82
220	1000	1	\$4.05
1000	4546	4.55	\$18.43
5000	22730	22.73	\$92.06

* Cost per cubic metre as of Jan 2022	\$4.05
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Documentation

You may wish to record your account information below and print it out for quick reference.

Username: _____(email address)


Password: _____

Security Question: _____

Security Answer: _____


Truck or User Name	ACCESS CODE	PIN

Please direct any questions you may have to bulkwater@london.ca or directly to any one of the following:



Jeff Kuchta
Technologist II
Water Operations
City of London

AJ Tyler Operations Centre
663 Bathurst St
London, ON N5Z 1P8
P: 519-661-CITY (2489) x 5541 | Fax: 519-661-2352
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City of London Bulk Water Locations

1. 4853 White Oak Rd
(2 filling stations)
2. 809 Commissioners Rd W
3. 1617 Hyde Park Rd
4. 1159 Adelaide St N
5. 1375 Clarke Rd
6. 28 Clarke Rd
7. 1121 Commissioners Rd E
8. 5200 Highbury Ave S
(2 filling stations)

